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Rebecca L. Flora  
AICP, LEED ND / BD+C  
Secretary

Elizabeth Hughes  
MHT Director and  
State Historic Preservation Officer

JEFFERSON PATTERSON PARK & MUSEUM

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**Seasonal Part-Time Facilities Technician** (Park Technician Trainee)

**SALARY:** \$21.86 per hour – Grade 10, Step 5

**LOCATION OF POSITION**

Jefferson Patterson Park and Museum  
10515 Mackall Rd.  
St. Leonard, MD 20685

**POSITION SCHEDULE**

Friday through Sunday, up to 8hrs per day, on-site between 7:30 am and 12:00 midnight depending on schedule and operations. This position will run from April through October.

**Main Purpose of Job**

The Park Technician Trainee provides facilities and operational support for regular site operations at Jefferson Patterson Park and Museum. This position will be required to work weekend and evening hours.

**POSITION DUTIES**

The Park Technician Trainee provides facilities and operational support to include groundskeeping tasks, janitorial tasks (site-wide), and support building maintenance tasks and event operations. Engages with the public during regular operations, including informal visitor contacts.

#### **40% Groundskeeping**

- Assisting with opening and closing facilities including gates, visitor engagement locations, and restrooms;
- Completing minor groundskeeping projects such as trail maintenance and cleaning, walkway maintenance and cleaning, grounds maintenance and upkeep, and trash removal;
- Completing minor groundskeeping projects such as light mowing and edging;
- Inspect grounds while operating small utility vehicles.

#### **40% Janitorial Services**

- Checking buildings including restrooms to ensure that electrical and plumbing systems are working properly;
- Perform janitorial services in public buildings ensuring that public facilities are maintained at a desired level of cleanliness, including cleaning bathroom floors and fixtures, restocking paper products, removing trash, sweeping and mopping floors;
- Perform janitorial services in operational buildings and staff spaces to ensure safe operations for JPPM staff, including cleaning bathroom floors and fixtures, restocking paper products, removing trash, sweeping and mopping floors.

#### **20% Site and Event Operations Support**

- Provide operational and maintenance support, such as assisting with parking, emptying trash, moving materials, and other tasks during JPPM events;
- Provide operational support in preparation for weather events;
- Provide operational support during public hours as per the instructions of the Executive Director, Assistant Director, Director of Facilities, Maintenance Supervisor, or Grounds, Safety, and Events Technician.

## **MINIMUM QUALIFICATIONS**

**Education:** Completed Eight Grade or Equivalency.

**Experience:** Must be a licensed driver.

## **DESIRED OR PREFERRED QUALIFICATIONS**

The desired candidate should possess the following:

- Basic experience with power tools used in groundskeeping.
- Basic experience driving motor vehicles.
- Basic experience with janitorial tasks.
- Basic understanding of Customer Service techniques.

## **SELECTION PROCESS**

Applicants who meet the minimum (and selective) qualifications will be included in further evaluation. The evaluation may be a rating of your application based on your education, training and experience as they relate to the requirements of the position. Therefore, it is essential that you provide complete and accurate information on your application.

Applications, to include Interest Letter and Resume, must be submitted by the closing date, Monday, March 9, 2026. Information submitted after this date will not be added.

Applications must be submitted to the Assistant Director, Eric Frere, at [eric.frere@maryland.gov](mailto:eric.frere@maryland.gov) by the closing date.